

ICAR - INDIAN INSTITUTE OF SUGARCANE RESEARCH
(INDIAN COUNCIL OF AGRICULTUREAL RESEARCH),
RAE – BARELI ROAD, POST DILKUSHA LUCKNOW –226002
(Phone 0522-2961318,326,327, 2480726 Fax No. 2480738)

No. F. 1-1/2017-18-Adm. III

Dated: 07.07.2017

TENDER NOTICE

Scaled tenders are invited on behalf of Director, IISR, Lucknow from the reputed manufactures for entering into Annual Rate Contract for the supply of Chemicals, Glasswares, Plasticwares, Kits, Filter Paper & Pipettes, field / lab articles and Custom synthesized chemical etc. The Annual Rate Contract is proposed for ICAR Institutions / Centres located at Lucknow namely (i) **Indian Institute of Sugarcane Research**, (ii) **National Bureau of Fish Genetics Resources**, (iii) **Central Institute of Sub-tropical Horticulture, Rehmankhera**, & (iv) **C.S.S.R.I. Regional Research Station**. The details of items are as under:-

Items Sl. No.	Description	Tender cost of each item
1.	Chemicals & Solvents (LR/AR/MB grade including HPL solvents, Media & Bio Chemicals& Kits, Custom synthesized Chemical.	Rs.1000/-
2.	Glasswares & Labwares (Complete Laboratory range of Glassware & Labwares).	Rs.1000/-
3.	Plasticwares (Complete Laboratory range of Plastic-ware .)	Rs.1000/-
4.	Filter Papers & Membranes.	Rs.1000/-
5.	Field Article & Lab articles .	Rs.1000/-
6.	Custom Synthesis and sequencing	Rs.1000/-

The tender documents along-with terms & conditions and other details are available at the Institute website www.iisr.nic.in and CPP Portal from where it can be downloaded. **The tender documents will NOT be sent by post or issued by hand by the office.** The downloaded Tender form duly complete in all respect and superscribed with "Tender Notice No..... for(Name of each item Sl. No.) and addressed to the Director, should reach this office in sealed envelope not later than **09.08.2017 upto 1.00 p.m.** The Tender will be opened at **2.00 P.M.** on 09.08.2017 in the Institute. The tender, if submitted after schedule date & time will not be accepted in any circumstances.

If a firm / manufacturer desires to apply for more than one item out of the total 06 items above, it should do it but in separate envelope for each item . Each envelope should contain the required D.D. and the asked documents. It may be noted that Tender Form of only those firms / manufacturers will be considered who enclose (1) D.D. of Rs.1000/- (non - refundable and in favour of ICAR Unit- IISR, Lucknow payable at Lucknow) only from nationalized bank having its validity atleast three month for each item Sl. No. quoted **and** (2) Documentary evidence of having rate contract with organization and departments under Govt. of India atleast 3 years.

The Director of the Institute reserves the right to relax any condition of the tender to accept OR reject any OR all tenders without assigning any reason thereof. Further Rate Contract with this Institute during any previous year (s) does not mean that the firm's Rate Contract will be renewed this year also.


(S.K. Bagchi)

Asstt. Administrative Officer
I/c, Adm.III Section

**Bid Submission Format (Must be filled
by the supplier) (Please submit
your bid in the given format)**

Tender ref No. & Date	
Name of Supplier	
Category for which Rate contract is applied	
Whether Price List for is printed or duly certified computer generated	
List of items for which rate contract is applied (mention no. of pages in price list i.e. from page No..... to.....page no.)	
In case of imported items, mention the name of manufacturers in the price list for which rate contract is applied	
Whether all the authorization for all the manufacturers is enclosed	(yes/No)
Is there any open authorization in India if yes please mention	
In case of imported items, whether Price List in Foreign Currency is attached.	(yes/No)
Discount offered on the printed price	
Packing & forwarding charges if any	
Dry ice charges if any	
Vat/taxes	
Delivery period from Ex-Stock	
If item is not in Ex-Stock please mention delivery period	
Whether you accept that if the ordered material is not supplied in the above mentioned period then IISR/NBFGR/CISH/CSSRI (R.C),Lucknow reserves the right to cancel the order/not accepts the ordered material or imposed LD clause	(Yes /No)
Whether you have read and understood the terms and conditions mentioned above from Sr. No. 1 to 28 and whether you accept it	(yes/No)

Mandatory Requirement:-

1. Printed Price List must be attached with Offer
2. CD of Price List in PDF must be attached.
TENDERER)
3. Bulk discount Price will be preferred
4. Indian Agent of Foreign Principal must attach DGS&D enlistment certificate if they require CDEC from the IISR/ NBFGR/CISH/CSSRI (R.C), Lucknow.
Company's Seal:

(SIGNATURE OF

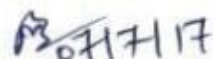
Name:
Designation

Terms & Condition

1. Not any Bid Security or Performance Security is required.
2. Prices: The prices to be quoted should be given as discount on Net DEALER Price (NDP) for each category of percentage (%) on the NDP.
3. The bidder is required to attach the printed price list of the manufacturer. In exceptional circumstances when the printed price-list is not yet ready, the bidder can submit a computer-generated list of the prices of the offered item which should be duly certified by the manufactures. However, as soon as the printed version of the price-list is ready, the RC holder shall submit the same immediately.
4. Manufacturing authorization for each brand in the price list having validity for financial year 2017-18 must be enclosed. The authorization should clearly mention whether it is exclusive or open in India.
5. Delivery: All the items shall be supplied on FOR Lucknow (as mentioned in purchase order) basis. Delivery should be affected within 45 days form the issue of supply order on priority basis by you/your-authorized dealer / stockiest. In case the firm does not supply the materials within stipulated time schedule, cancellation of order can be considered.
6. The Rate Contract (RC shall be in the nature of a standing offer for the specified range of products from the supplier for the contracted period. However, there shall be no guarantee of drawl of any item for a minimum or specified quantity during the contracted period.
7. Once a Purchase Order is placed on the supplier for supply of a definite quantity in terms of the rate contract during the validity period of the RC that Purchase Order shall become a valid and binding contract between the supplier and the purchaser.
8. Validity: Upto 31st March, 2018 OR till the new rate contract agreement is signed with the firm(s) whichever is later.
9. There will be no upward change in price structure during the currency of contract except when statutory levies are made applicable by Govt through notifications/regulations. However, if there happens to be a downward revision in prices of the items concerned during the contract period, the benefit of the price reduction shall be passed on to the Institute. IISR reserves the right to renegotiate the price with the RC holders.
10. Price charges for the stores supplied under rate contract should under no event exceed the lowest price at which the party sells the items of identical description under condition similar to sale to any other Institute/organizations during the period of contract.
11. IISR Lucknow reserves the right to enter into parallel rate contract for similar items any time during the period of rate contract with one or more parties.
12. The rate contract may be terminated at any time by giving 30 days' notice by either side.

Contd. --- 2/-

13. Payment: Payment will be made against bill for supply of the materials within 30 days in Indian currency through RTGS on receipt of material in good condition and also mention IFSC code & Bank A/c Number.
14. The contracted items so supplied will have to be of high quality and grade and in any event if chemicals/ solvents or any other material are found to be inferior quality the supplier is liable to be blacklisted. IISR Lucknow reserves the right to test the chemicals & solvents and other materials for their quality if it so desires.
15. Taxes & levies if any are to be specified clearly in the bid.
16. The acceptance of the tender will rest with the Director IISR Lucknow, which does not bind him to accept partially or wholly the tenders received and he may reject the offer without assigning any reason thereof. Conditional tender shall not be accepted.
17. Bulk discount must be mentioned with breakup.
18. In case of imported items, Price list in foreign currency must be enclosed.
19. We are 100% exempted from payment of excise duty. In case of custom duty we are entitled to pay a concessional custom duty on the given product as specified by the custom authorities from time to time.
20. Any firm having Bonded Warehouse shall be preferred. If the firm has facility of bonded warehouse, the modalities of supply & exemption shall be mentioned clearly.
21. The purchaser is entitled to place Purchase Orders upto the last day of the validity of the rate contract and, though supplies against such Purchase Orders will be effected beyond the validity period of the rate contract, all such supplies will be guided by the terms & conditions of the rate contract.
22. The tenders are liable to be rejected if the above conditions are not complied with.
23. The manufacturer may supply the ordered material directly or through their authorized distributor. The authorized distributor should be exclusive, two authorized distributor simultaneously shall not be accepted.
24. The manufacturer should authorize their local distributor in their RC offer. Frequent changes in distributorship shall not be accepted. The change in authorized distributorship should be communicated to Institute directly via e-mail/mail only, not through any local person.
25. Eligibility: **The firm should have documentary evidence of successful compliance of Annual Rate Contract at least for 03 years for the products, with organization and departments under Govt. of India.**
26. Dispatch of material: For delay in supply penalty will be imposed @ 1% per week subject to maximum of 10%
27. Damage: The supplier will be responsible for any loss damage or shortage of material in transit.
28. Jurisdiction: For all legal matters and disputes, if any, the jurisdiction shall be Lucknow only.



(S.K. Bagchi)

Asstt. Administrative Officer
& I/c, Adm.III Section